

THE TUBERCULOSIS ASSOCIATION OF INDIA

3, Red Cross Road, New Delhi – 110 001

WALK – IN INTERVIEW ON 16TH JANUARY, 2019

For selection of purely temporary contractual posts in the Tuberculosis Association of India. The requirement for the posts are:

For Post – 1

Accounts background, candidates may preferably be B.Com having sufficient experience in accounts department of the Government, PSU, reputed private firms, etc. He/She should be conversant with book keeping, preparation of budgets, balance sheet of annual accounts, taxation, etc.

Knowledge of Tally, MS office is desirable.

For Post – 2

Graduate, candidate should be familiar with medical terminology. He/She should have preferably worked with a publication house or magazine, journal in medical related field/subject. Strong knowledge of Tally MS Office, internet surfing, typing is essential.

Both the above posts are purely contractual terms and conditions for the job.

For both the posts recently retired persons may also be considered.

The Association is an NGO and those expecting high remunerations may not attend the interview.

Candidates should bring with them hand written application along with certificates of qualification and experience.

No TA/DA will be paid for attending interview.

Interviews will be held from 2 PM onwards on 16th January, 2019 at the Tuberculosis Association of India office at 3, Red Cross Road, New Delhi – 110 001

Phone – 23715217

Secretary-General